IDEA|EXCHANGE.

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

December 13, 2023

Regular Board Meeting at Queen's Square Library - In Person

Present: Mr. Thomas Sandor (Chair)   Mr. Kirk Oliver
    Ms. Janice Woynarski   Ms. Sara Wilbur-Collins
    Mr. Robert Oswald   Ms. Colleen Bulla
    Ms. Yasmine Kashefi   Mr. Jose de Lima

Staff: Ms. Chrissy Hodgins   Ms. Janelle McCabe
    Ms. Alix Voz   Ms. Jamie Kamula
    Ms. Ellen Lehman   Ms. Jennifer Tupling

I   Acceptance of Agenda

The meeting was called to order by the Chair at 4:04pm.

23.79 Moved by Jose de Lima, seconded by Kirk Oliver that the agenda be accepted. CARRIED

II   Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III   Consent Agenda Items

a)   Minutes of the Previous Meeting: November 22, 2023

b)   Buzz Report

c) Gallery Q4/ 2024 Preview

23.80 Moved by Robert Oswald, seconded by Yasmine Kashefi that the items in the Consent Agenda be approved.

CARRIED

IV   New Business

a) Closed session: CEO 2023 Performance Appraisal

All staff, with the exception of the CEO left the meeting.

23.80 Moved Colleen Bulla, seconded by Kirk Oliver that the Cambridge Public Library Board move to closed session for CEO Performance Appraisal.

CARRIED

Ms Wilbur-Collins arrived at 4:50.

23.81 Moved Jose De Lima, seconded by Jan Woynarski that the Cambridge Public Library Board reconvene in open session.

CARRIED

All staff rejoined the meeting.

b) Acting Chair: discussion

The Board Chair opened up the discussion to all Board members to ask if anyone would like to gain additional knowledge and step into an Acting Chair position. The Board members agreed this is something to revisit at the February 2024 meeting.

V   CEO's Report

The CEO advised the Board that the City Clerk's office has not advised of the Mayor's decision to appoint a new councillor to the library board as of yet. Information will be provided to the board as soon as it is provided.

The CEO reported that they the gallery was issued a letter of notice from Ontario Arts Council stating that they will be receiving funding once again for their grant submission for 2024. However, OAC advised the gallery that all grant recipients

awards would be reduced by 7% from the original requests. The Director-Curator, is reviewing the Gallery's operating budget and project plans to determine what impact this will have, and will provide recommendations on gallery operations or reallocation of funds among projects.

The CEO provided an update to let the Board know that the Preston Library Exterior Renovation Project is nearing completion and the contractors have started demobilizing. The project is expected to be substantially completed by the week of December 18th and they look forward to re-opening the area to the public in the very near future.

Board Members were invited by the CEO to attend the film screening of **Between:** Living in the Hyphen that took place on Monday, December 18th at The Old Post Office location. This was in partnership with the City of Cambridge and Idea Exchange, which wrapped up the 2024 Waterloo Region Migration Film Festival.

VI   Chair's Remarks

The Chair provided their appreciation of the CEO for everything she has accomplish since starting with Idea Exchange last February. They commended the CEO and reiterated the attestation during closed session that the CEO's performance exceeded expectations.

The Chair also expressed their ongoing respect to the Senior Leadership Team as they faced changes and new challenges in 2023 and their dedication helped to ensure great services were provided to the patrons of Idea Exchange.

The Board Chair provided information regarding the OLA Super Conference: Board Bootcamp that will take place on January 27, 2024 and was happy to report that one of the Board Members, Sara Wilbur-Collins, will be attending.

VII   Location and Date of Next Regular Board Meeting: February 28, 2024 at 4:30p.m. at Queen's Square

VIII   Adjournment

23.82 Moved by Kirk Oliver to Adjourn at 6:24 pm.

CARRIED