

Idea Exchange is committed to treating all people in a way that supports their dignity and independence and works to meet information and communications delivery expectations for all its members, including those with disabilities. Our organization welcomes comments on the best way to provide our information including the use of communication supports, to meet the needs of our members. We will respond either in writing, by email, or by telephone acknowledging the receipt of your request and outlining the action(s) to be taken and when they will be completed.

**PLEASE FILL OUT THE FOLLOWING FIELDS:**

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**FIRST NAME****LAST NAME**

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**PHONE NUMBER****EMAIL ADDRESS**

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**STREET** (please include unit number if applicable)

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**CITY & PROVINCE****POSTAL CODE**

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**If applicable, MEMBER CARD****DOCUMENT OR SERVICE REQUESTED:**


**PREFERRED FORMAT(S):**

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**How would you like us to respond to this request?**

EMAIL     PHONE     MAIL