

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

June 26, 2019

Queen's Square Board Room

Present:	Councillor Pam Wolf Ms. Amanda Maxwell Mr. Gary Price (Chair)	Ms. Janice Woynarski Mr. Thomas Sandor Mr. David Pinnington
Regrets:	Mr. Robert Oswald Ms. Karen Wedekind	Mr. Gord McSevney
Staff:	Ms. Helen Kelly Ms. Ellen Lehman Ms. Shannon Markle	Ms. Aidan Ware Ms. Jaime Griffis

I Acceptance of Agenda

19.39 Moved by David Pinnington, seconded by Thomas Sandor that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Meeting

19.40 Moved by Thomas Sandor, seconded by Amanda Maxwell that the minutes of the May 22, 2019, regular Board meeting be approved.

CARRIED

IV World Refugee Day Events & Newcomer Services

Jaime Griffis, Director of Programming & Promotion and Shannon Markle, Volunteer & Newcomer Specialist, reported on the many services offered to newcomers and on the June 17th World Refugee Day event featuring Emmanuel Jal as the keynote speaker. The Board congratulated staff on the success of World Refugee Day and thanked them for their excellent work with newcomers.

Jaime Griffis and Shannon Markle left the meeting.

V Gallery Report

19.41 Moved by Amanda Maxwell, seconded by David Pinnington that the Cambridge Public Library Board approve the submission of the 2019 Cambridge Art Galleries operating grant application to the Ontario Arts Council.

CARRIED

Aidan Ware left the meeting. Ellen Lehman joined the meeting.

VI Financial Statements

a) Monthly Financial Statement

The monthly financial statement was received for information.

b) Facility Reserve Draw

19.42 Moved by Pam Wolf, seconded by Thomas Sandor that the Cambridge Public Library Board approve a \$150,000 draw from the Library Facility Maintenance Reserve.

CARRIED

VII Business Arising from the Previous Minutes

a) Interlibrary Loan Service

Staff reported that on June 1st Southern Ontario Library Service (SOLS) reactivated the software that allows libraries to search for book titles in multiple library catalogs in one search. With the SOLS van delivery service permanently discontinued, libraries will be required to take on the shipping costs of using Canada Post for interlibrary loans. A partial reimbursement for costs will be provided in 2020 based on units shipped and subject to an overall provincial funding cap. Interlibrary loan will be reinstated effective July 2nd with July to

December 2019 being a trial period to evaluate shipping costs and required additional staff time to prepare materials for mailing.

19.43 Moved by Janice Woynarski, seconded by David Pinnington that the Cambridge Public Library Board approve the acquisition of a low-limit credit card for the exclusive use of processing interlibrary loan charges via Canada Post.

CARRIED

Ellen Lehman left the meeting.

VIII Health & Safety

There were no health and safety issues to report.

IX Correspondence

Incoming:

Cambridge Times (What's On). May 1, 2019. 10 ways to spend time with mom this Mother's Day in Cambridge.

The Record (Community). May 6, 2019. Jane's Walks highlight Cambridge history and culture.

The Record (News). May 14, 2019. Waterloo Region comes up just short in \$50-million Smart Cities Challenge.

The Record (What's On). May 16, 2019. 5 Things to do in Cambridge May 17 to 20.

The Record (Community). May 16, 2019. What's open and closed in Cambridge over the Victoria Day weekend.

Cambridge Times (News). May 23, 2019. Cambridge maintains core area development charges exemptions.

Cambridge Times (News). May 28, 2019. Proposed provincial changes put Cambridge council on guard.

X CEO's Report

a) Old Post Office Project

The CEO was pleased to report that the bell has been programmed to ring more often, every two hours starting at 10 am and finishing at 6 pm daily effective immediately. The CEO also

reported that the Old Post Office has won the Azure Magazine Jury Award and the People's Choice Award in the Adaptive Reuse Category. The final deficiency walk thru is anticipated to be conducted in July.

XI New Business

a) E-content for Libraries Campaign

19.44 Moved by Amanda Maxwell, seconded Thomas Sandor that the Cambridge Public Library Board: 1) request Cambridge City Council's approval of a motion to call on the federal government to investigate the barriers faced by public libraries in acquiring e-publications and to develop a solution that increases public access to these materials and; 2) that the Cambridge Public Library Board send a letter to the Member of Parliament for Cambridge and the Member of Parliament for Kitchener South-Hespeler asking for their assistance to find solutions to this issue.

CARRIED

b) Internet Filtering

The staff report was received for information. The Board requested that an environmental scan on filtering products be conducted every four years in tandem with the appointment of new Board members.

XII Chair's Remarks

The Chair updated the Board on the operations at Southern Ontario Library Service (SOLS), their provincial funding reduction and the reinstatement of interlibrary loan service with partial reimbursement for Canada Post shipping costs to libraries.

XIII Location and Date of Next Meeting

The next regular Board meeting will be held on Wednesday, September 25, 2019 at Preston.

XIV Adjournment

19.45 Moved by David Pinnington to adjourn.

CARRIED

Gary Price
Chair
Cambridge Public Library Board

Helen Kelly
Secretary/Treasurer
Cambridge Public Library Board