

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

September 25, 2019

Queen's Square Board Room

Present:	Councillor Pam Wolf	Ms. Karen Wedekind
	Ms. Amanda Maxwell	Mr. Thomas Sandor
	Mr. Gary Price (Chair)	Mr. David Pinnington
	Mr. Robert Oswald	Mr. Gord McSevney

Regrets: Ms. Janice Woynarski

Staff:	Ms. Helen Kelly	Ms. Aidan Ware
	Ms. Ellen Lehman	

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I Acceptance of Agenda

19.46 Moved by Thomas Sandor, seconded by Pam Wolf that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Meeting

19.47 Moved by David Pinnington, seconded by Amanda Maxwell that the minutes of the June 26, 2019, regular Board meeting be approved.

CARRIED

IV Financial Reports

a) Second Quarter Financial Report

The quarterly financial report was received for information.

b) Monthly Financial Reports

The July and August monthly financial reports were received for information.

c) 2020 – 2023 Operating Budget

**19.48 Moved by Robert Oswald, seconded by Thomas Sandor that the Cambridge Public Library Board approve the draft 2020 – 2023 Operating Budgets as amended, for inclusion in the City of Cambridge’s 2020 Operating Budget Call.**

**CARRIED**

d) Ten Year Capital Budget

**19.49 Moved by David Pinnington, seconded by Thomas Sandor that the Cambridge Public Library Board approve the Ten Year Capital Budget as tabled, for inclusion in the City of Cambridge’s 2020 Capital Budget.**

**CARRIED**

Ellen Lehman left the meeting.

V **Business Arising from the Previous Minutes**

The CEO reported that the Interlibrary Loan Service had resumed on July 2<sup>nd</sup> and that Idea Exchange members were very appreciative to have it restored. The costs to ship the materials through Canada Post are being monitored and will be evaluated following the partial rebate from SOLS in January 2020.

VI New Business

a) Idea Exchange Name

As requested by two members of City Council, the Board considered changing the organization's business name from Idea Exchange to Cambridge Public Library or changing it to include the word Library. Having reviewed the transformation of services and programs delivered since the name change, including a 79% increase in program attendance over the past five years, the Board decided to retain the current business name.

**19.50 Moved by Thomas Sandor, seconded by Amanda Maxwell that the Cambridge Public Library Board approve retaining Idea Exchange as the business name of the organization.**

**UNANIMOUSLY CARRIED**

b) Copyright & Intellectual Property Policy

**19.51 Moved by Pam Wolf, seconded by Thomas Sandor that the Cambridge Public Library Board approve the Copyright & Intellectual Property Policy.**

**CARRIED**

c) Holiday Hours 2020

The Board reviewed the staff report on the proposed holiday hours schedule. Staff were requested to provide more information at the October Board meeting for Christmas Eve and New Year's Eve hours and to bring forward a Religious Accommodation Policy at a future Board meeting.

Aidan Ware joined the meeting.

VII Gallery Update

a) Design at Riverside Partnership Agreement

The Board reviewed the draft of the agreement and congratulated the CEO and the Gallery Director for their excellent work forging the new partnership. The final agreement will be included for Board approval at the October Board meeting.

b) Gallery Strategic Plan Update

The progress report on the Gallery Strategic Plan was accepted for information.

Aidan Ware left the meeting. Pam Wolf left the meeting.

## VIII CEO Report

### a) Old Post Office

The CEO reported on the July visit from the federal Finance Minister, Bill Morneau, to the Old Post Office. It was a wonderful opportunity to showcase the digital library which has had over 77,500 in person visits in the first 8 months of 2019.

The CEO also reported that new equipment in the Creative Studios including a reel to reel digitizing machine for Super 8 and 8mm films and a video wall were added over the summer. Staff will give a presentation on the video wall at the October Board meeting.

During heavy downpours, the building had flooding in the basement twice over the summer. Staff have been working to prevent this from happening again and will be consulting with the construction team to determine what items constitute construction deficiencies and what need to be dealt with by Idea Exchange.

## IX Correspondence

### a) E-content for Libraries

Several pieces of the Board correspondence related to fair pricing for e-publications in Canadian Public Libraries. The CEO was pleased to report that the Canadian Urban Libraries Council (CULC) and the U.S. Urban Libraries Council (ULC) are working jointly to address this issue.

### **Incoming:**

The Record (Local) June 1, 2019. Carnegie's gift to Preston remains a gem.

Kitchener Today (Local News) June 3, 2019. Book sale starts Friday at Idea Exchange.

Cambridge Times (What's On) June 7, 2019. 5 Things to do in Cambridge this weekend.

The Record (Whats On) June 8, 2019. Arts and Culture: Cambridge project invites discussion on the most pressing issues of our time.

Cambridge Times (What's On) June 20, 2019. 5 Things to do in Cambridge this weekend.

Cambridge Times (What's On) June 28, 2019. 5 Things to do in Cambridge this weekend.

CBC News (Entertainment) July 1, 2019. Why e-books, e-audiobooks could be harder to snag at your local library: Libraries need to give customers digital content 'the way they want to use it' advocates say.

Kitchener Today (Local News) July 6, 2019. Cambridge celebrating one-year anniversary of the Old Post Office Idea Exchange.

KitchenerPost.ca (Community) July 19, 2019. Unusual staycation possibilities in Waterloo Region.

CBC News (Local News) July 20, 2019. Escape rooms, binoculars, Wi-fi hotspots: How library services are changing with the times.

Letter from MPP Bryan May, regarding e-publications fair pricing for libraries, July 23, 2019.

CambridgeTimes.ca (News) July 27, 2019. Cambridge libraries in an ebook bind: Libraries across Canada share the same problem.

CambridgeTimes.ca (News) July 27, 2019. Cambridge library board asked to consider name change: Councillors call Idea Exchange name confusing.

The Record (News) July 30, 2019. Library board asked to consider name change: Cambridge councilors sat 'Idea Exchange' label is confusing.

Cambridge Times (What's On) August 1, 2019. 5 Things to do in Cambridge this weekend.

The Record (Local) August 6, 2019. Interlibrary loans back at most regional libraries.

The Record (Local) August 6, 2019. Librarian engaged little ones with puppets and silly costumes.

Cambridge Times (Opinion) August 8, 2019. Audio books for libraries priced accordingly. John Cheyne, Cambridge

Cambridge Times (Local) August 8, 2019. Interlibrary loans are back at most Waterloo region libraries.

The Record (Opinion) August 13, 2019. The library's called what? Alex McQuire, Cambridge

Cambridge Times (Community) August 14, 2019. Cambridge Comics Arts Festival returns to Queen's Square this Saturday.

Cambridge Times (Opinion) August 15, 2019. Call Idea Exchange what it is. Anne Fougere, Cambridge

Cambridge Times (Special) August 15, 2019 Exploring Old Downtown Galt.

Cambridge Times (What's On) August 15, 2019. 5 Things to do in Cambridge this weekend.

The Record (Books: At the Library) August 17, 2019. *The Unlikely Adventures of the Shergill Sisters* by Balli Kaur Jaswal, Book Review by Meghan Casey, Idea Exchange

Cambridge Times (What's On) August 22, 2019. 5 Things to do in Cambridge this weekend.

Cambridge Times (Opinion) August 22, 2019. Keep the name Idea Exchange. John Snelgrove, Cambridge

Cambridge Times (Community) August 28, 2019. Here's what's open and closed in Cambridge this holiday weekend.

Cambridge Times (What's On) August 31, 2019. 5 Things to do in Cambridge this weekend.

**Outgoing:**

Letter to MP Bryan May, regarding e-publications fair pricing for libraries, July 4, 2019.

Letter to MP Marwan Tabbara, regarding e-publications fair pricing for libraries, July 4, 2019.

Letter to MP Marwan Tabbara, follow up letter regarding e-publications, August 21, 2019.

Letter to MPP Belinda Karahalios, regarding e-publications fair pricing for libraries, August 21, 2019.

X Chair's Remarks

The Chair invited all Board members to attend the One Book One Community author event on Thursday, September 26<sup>th</sup> at the Trillium Church in Preston.

The Chair congratulated the CEO for her nomination as a K-W Woman of the Year and the Chair invited Board members to attend the awards evening on Monday, October 7<sup>th</sup> in Kitchener.

XI Location and Date of Next Meeting

The next regular Board meeting will be held on Wednesday, October 23, 2019 at Preston.

XII Adjournment

19.52 Moved by David Pinnington to adjourn.

**CARRIED**

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Gary Price  
Chair  
Cambridge Public Library Board

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Helen Kelly  
Secretary/Treasurer  
Cambridge Public Library Board