

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

January 22, 2020

Queen's Square Boardroom

Present:	Councillor Pam Wolf	Ms. Janice Woynarski
	Ms. Amanda Maxwell	Mr. Thomas Sandor
	Mr. Gary Price (Chair)	Mr. David Pinnington
	Mr. Robert Oswald	Mr. Gord McSevney

Regrets: Ms. Karen Wedekind

Staff: Ms. Helen Kelly Ms. Aidan Ware

I Acceptance of Agenda

20.01 Moved by Thomas Sandor, seconded by Gord McSevney that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Meeting

20.02 Moved by David Pinnington, seconded by Thomas Sandor that the minutes of the December 18, 2019, regular Board meeting be approved.

CARRIED

20.03 Moved by Gord McSevney, seconded by Pam Wolf the minutes of the December 18, 2019, in camera Board meetings be approved.

CARRIED

IV Gallery Update

Gallery Director, Aidan Ware, updated the Board on the current gallery exhibitions, grants and community engagement strategies. She was pleased to report that gallery staff have launched the Interpretation Station which contains activities for gallery visitors to help them understand and access exhibition themes, a new program titled Young Interpreters that encourages youth to create work in response to exhibitions, and an Art Cart with pop-up programming that is intended for families to enjoy creative experiences.

V Discussion of Legal Matters

20.04 Moved by Gord McSevney, seconded by Amanda Maxwell that the Cambridge Public Library Board move in camera for subject matter relating to litigation or potential litigation.

CARRIED

20.05 Moved by Janice Woynarski, seconded by Amanda Maxwell that the Cambridge Public Library Board reconvene in open session.

CARRIED

Aidan Ware left the meeting.

VI Business Arising From the Previous Minutes

a) Board Self-Evaluation

The Board discussed the results of the self-evaluation survey. Overall, the self-evaluations were very positive and reflect a group that works well together. The lowest scoring category was diverse membership. It was agreed that well in advance of future Board vacancies, recruitment of members of diverse communities will be undertaken to try to broaden the community representation on the Board.

VII Health & Safety

There were no health and safety issues to report.

VIII Correspondence

Incoming:

Cambridge Times (Council) December 4, 2019. '4 percent is too high' Cambridge councilors debate over budget priorities tonight.

CBC News Kitchener (Online) December 5, 2019. Cambridge budget committee aims to whittle down 4 percent tax hike.

Cambridge Times (Things To Do) December 5, 2019. 10 festive family events in and around Cambridge.

Cambridge Times (Local) December 12, 2019. Cambridge pushes operating budget decision into February.

Cambridge Times (Things To Do) December 13, 2019. 5 things to do in Cambridge this weekend.

CBC News Kitchener (Online) December 21, 2019. Holiday activities for families in Waterloo region.

Cambridge Times (News) December 24, 2019. What's open and what's closed for Christmas in Kitchener, Cambridge and Waterloo.

KitchenerToday.com December 28, 2019. Cambridge building claims spot in 'top ten' defining projects in Canadian architecture: The Old Post Office is being recognized for its structural design by *Azure* magazine.

The Record (Local) December 28, 2019. What Waterloo Region residents read in 2019: Michelle Obama's book tops two nonfiction lists; Atwood also popular.

The Record (Local) December 30, 2019. Transformation of Galt's Old Post Office helped define a decade in Canadian architecture, magazine says: *Azure* names Cambridge digital library project to top 10 list.

IX CEO's Report

a) Old Post Office Updates

The CEO was pleased to report that 116,230 in person visits had been made to the Old Post Office in 2019.

b) Interlibrary Loan Update

The CEO reported that the reimbursement rate by Southern Ontario Library Service for Interlibrary Loan (ILLO) materials lent from July to December 2019 will be \$2 per lend. It is very good news that this reimbursement rate will cover almost all the Canada Post charges incurred, however, given the ILLO service suspension in 2019, the volume of Interlibrary Loan transaction was approximately 50% lower than usual so this rate of reimbursement may be much less for 2020 assuming transaction volumes return to normal levels.

X New Business

a) Procedural By-laws Review

The CEO reported that sections 10(1) and 16(1) of the *Ontario Public Libraries Act* had been amended as part of the government's *Better for People, Smarter for Business Act, 2019*, which came into effect in December. To reflect the legislative amendments, the Procedural By-laws of the Board required updating.

20.06 Moved by Gord McSevney, seconded Pam Wolf that the Cambridge Public Library Board approve the revised Procedural By-laws of the Board.

CARRIED

b) Southeast Galt Design

The CEO reported on discussions with city staff relating to the new library that will be part of the Southeast Galt Recreation Complex. It is recommended that the design of the library and the recreation centre occur at the same time to ensure a consistent civic identity both inside and outside the facility, save on architectural fees, and fully explore the potential for shared areas such as entry atriums, sidewalks, and parking.

20.07 Moved by Amanda Maxwell, seconded by Thomas Sandor that the Cambridge Public Library Board request that City Council approve moving the capital budget Project A/00870-30 *Library in Southeast Galt Design* from the 2022 budget year to the 2020 budget year to align with Project A/00463-30 *Recreation Complex -Design 2020* and thereby facilitate cost savings and a consistent civic identity through joint design work.

CARRIED

XI Chair's Remarks

The Chair reported that the Old Post Office has been shortlisted for the Minister's Award for Innovation. The Board Chair, the Co-Vice Chair, Tom Sandor, and Idea Exchange staff will be attending the awards event at the OLA Superconference on Thursday, January 30th and the winning library will be announced at that time.

The Board members congratulated and thanked the Board Chair, Gary Price, for 25 years of dedicated and outstanding service on the Cambridge Public Library Board. Councillor Pam Wolf presented the Chair with a plaque commemorating his service. Mr. Price championed the Old Post Office project both as a City Councillor and as a Board member, fittingly the plaque he received was fabricated in the Makerspace at the Old Post Office.

XII Location and Date of Next Meeting

The next regular Board meeting will be held on Wednesday, February 26, 2020 at the Old Post Office.

XIII Adjournment

20.08 Moved by Robert Oswald to adjourn.

CARRIED

Gary Price

Chair

Cambridge Public Library Board

Helen Kelly

Secretary/Treasurer

Cambridge Public Library Board