CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

October 28, 2020

Regular Special Board Meeting via Zoom

Present:  Councillor Pam Wolf  Mr. Gord McSevney
          Ms. Amanda Maxwell  Mr. Thomas Sandor
          Mr. Gary Price (Chair)  Mr. David Pinnington
          Ms. Janice Woynarski  Mr. Robert Oswald

Regrets:  Ms. Karen Wedekind

Staff:  Ms. Helen Kelly  Ms. Ellen Lehman
        Ms. Karly Boileau  Ms. Jaime Griffis
        Ms. Andrea Siemens

I  Acceptance of Agenda

20.43 Moved by Thomas Sandor, seconded by Amanda Maxwell that the Agenda be accepted.

CARRIED

II  Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III  Minutes of the Previous Meetings

20.44 Moved by Janice Woynarski, seconded by Pam Wolf that the minutes of the February 26, 2020, in camera Board meeting be approved.

CARRIED
20.45 Moved by Amanda Maxwell, seconded by David Pinnington that the minutes of the April 16, 2020 in camera Board meeting be approved.  

CARRIED

20.46 Moved by Thomas Sandor, seconded by Robert Oswald that the minutes of the September 23, 2020 regular Special Board meeting be approved.  

CARRIED

Ellen Lehman, Jaime Griffis and Andrea Siemens joined the meeting.

IV Summer Online Programming Presentation

Director of Programming and Promotions, Jaime Griffis, and Manager of Youth Services, Andrea Siemens, presented the outcomes and achievements from the summer reading club and online summer programming. This was the first year that summer reading was held online and the first time it was offered to all ages. There were over 700 program participants. The Board congratulated the staff for their ability to pivot service delivery quickly and for the outstanding results.

Jaime Griffis and Andrea Siemens left the meeting.

V Financial Reports

The Second Quarter Cambridge and North Dumfries Community Foundation financial reports were received for information.

a) Third Quarter Financial Report

The Board reviewed the Third Quarter Financial Report. Staff reported that the cost containment targets were being achieved without the need for draws from trust accounts.

20.47 Moved by David Pinnington, seconded by Pam Wolf that the Cambridge Public Library Board rescind motions 20.26, 20.27 and 20.28 to return funds from the operating budget to the various trust accounts.  

CARRIED

b) 2021 Operating Budget Update
Staff were pleased to reported that working with the City, the Library’s 2021 Operating Budget submission had been reduced to a 0% increase by accessing funding from the Safe Restart program.

Ellen Lehman left the meeting.

VI CEO’s Report

a) Security Update

The CEO reported that the installation of security cameras at the Hespeler location had been delayed by the facilities closure earlier in the year. With the phased reopening, this project was made a priority and is underway. The cameras will be operational by year end.

The CEO reported that the security cameras installed last year at the Preston location have been very helpful in tracking incidents and identifying trends. To improve security at Preston, a lockable fence will be installed to limit after-hours access to the back garden and additional security cameras will be added to the building if needed.

b) Galt Library History

The CEO presented historical information on the Galt Mechanics Institute that was formed in 1853 and on the Galt Library that opened on August 8, 1905. She noted that technical skill instruction formed the core book collections and public lecture content during the earliest days of public libraries in Ontario. Modern day maker spaces in public libraries are continuing that mandate to provide lifelong learning opportunities to all citizens.

VII Correspondence

The September correspondence was received for information.

XIII Chair’s Remarks

The Board Chair updated the Board on the structure of the new Ontario Library Service, the entity that will be formed with the amalgamation of SOLS and OLS-North. The first meeting of the new OLS Board will be April 1, 2021.

IX Location and Date of Next Meeting

The next regular Special Board meeting will be held on Wednesday, November 25, 2020 at 4:30 pm online via Zoom.
X Adjournment

20.48 Moved by Thomas Sandor to adjourn.

CARRIED

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Gary Price                  Helen Kelly
Chair                       Secretary/Treasurer
Cambridge Public Library Board Cambridge Public Library Board