

IDEA|EXCHANGE.

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

January 27, 2021

Regular Special Board Meeting via Zoom

Present:	Ms. Karen Wedekind	Ms. Janice Woynarski
	Ms. Amanda Maxwell	Mr. Gary Price (Chair)
	Mr. David Pinnington	Mr. Robert Oswald
	Mr. Gord McSevney	Mr. Thomas Sandor
	Councillor Pam Wolf	
Staff:	Ms. Helen Kelly	Ms. Jamie Kamula
	Ms. Karly Boileau	Ms. Marcie Bronson

I Acceptance of Agenda

21.01 Moved by Thomas Sandor, seconded by Gord McSevney that the Agenda be accepted with the amendment to add item 10 (c).

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Regular Special Meeting

21.02 Moved by Thomas Sandor, seconded by David Pinnington that the minutes of the December 16, 2020 Regular Special Board meeting be approved.

CARRIED

Janice Woynarski joined the meeting.

IV Gallery Report

The Gallery Director/Curator, Marcie Bronson, reported that although gallery exhibitions were closed as part of the provincial Emergency Order, the gallery staff were continuing to present online events, prepare Take and Make kits and participate in community projects. The Gallery Director/Curator was pleased to report that the Cambridge Poppy Project has received a lot of public interest and thanks to Councillor Wolf the gallery is heavily involved in this important public art project of remembrance.

Marcie Bronson left the meeting.

V Business Arising From Previous Minutes

a) Collections Report

Jamie Kamula, Director of Public Services, reported on the long overdue accounts that were with the collection agency. The Board directed staff to review the contract with the collection agency and seek legal advice on how to best discontinue pursuing dated accounts. Staff will report back to the Board on this item.

VI Health & Safety

The CEO reported that a staff member had slipped on ice while leaving work and suffered a mild concussion. The employee has since returned to work and snow removal/salting procedures have been reviewed.

The CEO reported that on Wednesday, January 20th, an unannounced Ministry of Labour Site Inspection was conducted at the Preston location. All health and safety protocols, including COVID protocols, were found to be in place and no orders were issued.

VII Monthly Financial Report

The November 2020 Financial Report was received for information.

VIII Revised Correspondence: Idea Exchange Buzz

The Board reviewed the revised document that included media mentions, online reviews and print articles. This format will be continued going forward.

IX CEO's Report

a) Southeast Galt Library

The CEO reported that the Joint-Use Campus Feasibility Study is scheduled to be received from the consultant the week of February 8th and that a special City Council meeting would be held the week of February 15th to review the findings of the Feasibility Study.

b) Ontario Library Association Superconference

Board members were reminded that the OLA Superconference would be held online this year with sessions available to view up to six months following the original broadcast.

X New Business

a) Annual Statistics

The annual statistics were received for information. The Board thanked the staff and management team for all their outstanding work during a very challenging year that included revising service levels several times.

Jamie Kamula and Karly Boileau left the meeting.

b) Board Self-Evaluation

The Board discussed the results of the self-evaluation survey. Overall, the self-evaluations were very positive. The lowest scoring category was diverse membership. It was agreed that well in advance of future Board vacancies, recruitment of members of diverse communities will be

undertaken to try to broaden the community representation on the Board. It was also agreed that where possible, electronic document sharing will be used to reduce paper copies.

c) Ontario Library Board Assembly Representative

Gary Price was appointed as the Idea Exchange Board Assembly Representative. The Board Assemblies replace the Board Trustee Councils in the new Ontario Library Service organization. Mr. Price will serve on the Board Assembly representing libraries with populations of 75,000 to 149,999.

XI Minutes of the December 16, 2020 In Camera Meeting

21.03 Moved by Thomas Sandor, seconded by Karen Wedekind that the minutes of the December 16, 2020 In Camera Board meeting be approved.

CARRIED

XII Chair's Remarks

The Chair reported that the final meeting of the SOLS Board would take place in February.

XIII Location and Date of Next Meeting

The next regular Special Board meeting will be held on Wednesday, February 24, 2021 via Zoom.

XIV Adjournment

21.04 Moved by Amanda Maxwell to adjourn.

CARRIED

Gary Price
Chair
Cambridge Public Library Board

Helen Kelly
Secretary/Treasurer
Cambridge Public Library Board