

IDEA|EXCHANGE.

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

May 26th, 2021

Regular Special Board Meeting via Zoom

Present: Councillor Pam Wolf
Ms. Amanda Maxwell
Mr. David Pinnington
Mr. Gord McSevney
Ms. Karen Wedekind

Ms. Janice Woynarski
Mr. Gary Price (Chair)
Mr. Robert Oswald
Mr. Thomas Sandor

Staff: Ms. Helen Kelly
Ms. Marcie Bronson

Ms. Karly Boileau

I Acceptance of Agenda

21.23 Moved by Thomas Sandor, seconded by Councillor Pam Wolf that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Regular Special Meeting

21.24 Moved by Karen Wedekind, seconded by Robert Oswald that the minutes of the April 28, 2021 Regular Special Board meeting be approved.

CARRIED

Gord McSevney joined the meeting.

IV Business Arising From the Minutes

a) Haydn Davies Artwork Feasibility Study

Staff reported that the consultants were scheduled to complete the on site assessment of the artwork in July contingent on the easing of COVID-19 restrictions. The Board directed staff to erect a sign on site requesting that members of the public respect the artwork and not climb on it.

Marcie Bronson left the meeting.

V Financial Statements

a) Cambridge & North Dumfries Community Foundation First Quarter Statements

The financial statements were received for information.

b) April 2021 Monthly Financial Statement

The April 2021 financial statement was received for information. The cost containment plan for 2021 was included in the statement, staff reported that cost containment will be tracked throughout the year.

VI New Business

a) Queen's Square Roof Replacement Project

Staff reported that due to cost escalation, all bids received for the Queen's Square Roof Replacement project had come in over budget. A draw from reserves was recommended so the project could move forward.

21.25 Moved by David Pinnington, seconded by Janice Woynarski that the Cambridge Public Library Board approve a draw of \$170,000 from Library Facility Maintenance Reserve towards the Queen's Square Roof Replacement project, contingent upon approval of the revised budget of \$615,000 by City Council.

CARRIED

21.26 Moved by Robert Oswald, seconded by Amanda Maxwell that the Cambridge Public Library Board award the Queen’s Square Roof Replacement project to the lowest and best evaluated qualified bidder that meets the Idea Exchange timing limitations, contingent upon approval of the revised budget of \$615,000 by City Council.

CARRIED

b) Ontario Roadmap to Reopening

On May 20th, the provincial government released the Ontario Roadmap to Reopening. The three step reopening plan is tentatively set to begin on Monday June 14th. The Ontario Roadmap to Reopening for public libraries and galleries was reviewed.

c) Fine Free Permanently

For the past several years, Idea Exchange has been moving towards the elimination of overdue fines including Baby Cards for birth to 3 years old being fine free since their creation in January 2011, juvenile print materials being fine free permanently since April 2020, and all materials being temporarily fine free in 2020 and 2021 during the pandemic. Staff recommended that Idea Exchange become fine free permanently to reduce barriers to library service.

21.27 Moved by Gord McSevney, seconded by Karen Wedekind that the Cambridge Public Library Board approve fine free permanently.

CARRIED

VII Health & Safety

a) Reaffirm Current Health and Safety Policy

21.28 Moved by Robert Oswald, seconded by Thomas Sandor that the Cambridge Public Library Board reaffirm its current policies on health and safety.

CARRIED

b) Reaffirm Harassment & Violence in the Workplace Policy

21.29 Moved by David Pinnington, seconded by Karen Wedekind that the Cambridge Public Library Board reaffirm the Harassment & Violence in the Workplace Policy.

CARRIED

VIII CEO's Report

The CEO reported that the inaccessible second floor mezzanine had been removed by staff during the current shutdown. The Board congratulated staff on this facility improvement.

IX Idea Exchange Buzz

The document was received for information.

X Chair's Remarks

The Chair shared the "I Got The Shot" buttons promoting COVID-19 vaccines. The buttons are available from the makerspace at the Old Post Office.

XI Location and Date of Next Meeting

The next regular Special Board meeting will be held on Wednesday, June 23rd, 2021, via Zoom.

XII Adjournment

21.30 Moved by Thomas Sandor to adjourn.

CARRIED

Gary Price
Chair

Helen Kelly
Secretary/Treasurer

Cambridge Public Library Board

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