eBooks for your iPad, iPhone, or iPod Touch

To use your iPad, iPhone, or iPod Touch to read eBooks from Idea Exchange, complete the following steps.

1. **Connect to the Internet**
   a. From the home screen, press the **Settings** icon.
   b. Select **Wi-Fi** to view available networks. Connect to your network of choice.

2. **Get the Libby App**
   *You will only need to complete this step one time.
   a. From the home screen, press the **App Store** icon.
   b. Search for ‘Libby, by OverDrive’, and **Install**.
   c. Once the app is installed, return to the home screen.

3. **Use the Libby App**
   The app should appear as an icon on your apps page. Open the icon.
   a. **Find your Library**
      Click on **Find my Library**. If location access is enabled, Libby will find your closest library branch. If location access is not enabled, enter the Library Name, City, or Postal Code.
      * You will only need to complete this step one time.
   b. **Add your Card**
      Click on **Add Your Card**. Select “Cambridge Libraries and Galleries’ from the list of Libraries and enter your card number.
      *You will only need to complete this step one time.
c. **Get Books**
   i. Search for eBooks or audiobooks. To filter based on preferences, click the plus (+) sign in the center of the screen. Once you have selected your preferences, tap **Apply Preferences**.

   ![Filter preferences](image)

   ii. To borrow a title, tap the cover and select **Borrow**. If you are not signed in, you will be prompted to select your library and enter your library card. Once you are signed in, a new window will appear.

   To alter the loan period, click on the underlined ‘X days’ and adjust the borrowing time. Click on **Borrow!** when you are ready to check out.

   iii. Two options will appear: **Keep Browsing** or **Go to Shelf**. To immediately access the book, click **Go to Shelf**.

d. **Read your Books**
   i. Once the book is checked out, select **Shelf** at the bottom of the screen and click **Open Book**. Libby downloads all loans by default.

e. **Return/Delete Books**
   i. From **Shelf**: Press and hold the book cover, and choose **Return Title to Library**

   ![Return title to library](image)

   Need help? Visit **OverDrive**, or contact us at **Idea Exchange** or 519-621-0460.

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