



CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

February 22, 2023

Regular Board Meeting at Queen's Square Library - In Person

Present: Mr. Thomas Sandor Ms. Karen Wedekind
Mr. Jose de Lima Ms. Lara Banks
Ms. Sara Wilbur-Collins Mr. Robert Oswald
Mr. Kirk Oliver

Regrets: Ms. Councillor Donna Reid Ms. Janice Woynarski

Staff: Ms. Chrissy Hodgins Ms. Janelle McCabe

Minutes

I Introductions and Welcome

The meeting was commenced with a Land Acknowledgement given by Thomas Sandor and called to order at 4:36pm.

II Acceptance of the Agenda

23.09 Moved by Kirk Oliver, seconded by Jose de Lima that the agenda be accepted.

CARRIED

III Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

IV Minutes of the January 25, 2023 Regular Meeting.

As a point of order, the signatory page will read that the that the Secretary/Treasurer for the minutes reads as Jamie Kamula as she was Acting CEO at the time of the Board Meeting.

23.10 Moved by Sara Wilbur-Collins, seconded by Lara Banks that the minutes of the January 25, 2023 Regular Board Meeting be approved.

CARRIED

V Business Arising from the Previous Minutes

There was no business arising from the Previous Minutes.

VI New Business

a) Mayor, Council & City Corporate Leadership team: Library Visibility

The CEO reported that they have made in-person introductions with Mayor Liggett, all members of City Council and a number of members of the City's Corporate Leadership. With support from the board, they will look to arrange meetings with other key stakeholders, and following the advice of the board, the CEO will proceed to set meetings with various stakeholders to aid in onboarding, raise Idea Exchange's visibility and to better understand community needs and priorities.

b) Strategic Planning 2024- 2027

As Idea Exchange is in its final year of the current plan, the board discussed how to initiate drafting a new strategic plan 2024-2027. This will include exploring the use of a facilitator to assist with facilitation and guidance in developing the plan. The CEO will use meetings with key stakeholders and

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will explore approaches for the board to consider as they draft the deliverables for this plan.

c) Distribution of board packages

The board reaffirmed their desire to have digital versions of the packages provided to them prior to each board meeting. For the members that do not bring a laptop or device to the meeting, a double-sided print copy will be provided.

VII CEO's Report

a) CEO Report

The CEO's report was received as information. The Board expressed interest in quarterly reporting on matters related to Security, and on monthly reporting on HR and Health & Safety matters, as required.

b) Gallery Report

The report was accepted for information.

c) Financial Report

23.11 Moved by Lara Banks, seconded by Kirk Oliver that \$1,700.00 be taken from the maintenance reserve to match the new quote for Queens Square Rooftop HVAC replacement be approved.

CARRIED

d) Idea Exchange Buzz Report for January 2023

The January report was received for information

23.12 Moved by Lara Banks, seconded by Jose de Lima that the remainder of the CEO's report be accepted as information.

CARRIED

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VIII In Camera Discussion – discussion of a legal matter and discussion of a named individual

23.13 Moved by Lara Banks, seconded by Jose de Lima that the Cambridge Public Library Board move to in camera for a discussion.

CARRIED

23.14 Moved by Kirk Oliver seconded by Robert Oswald that the Cambridge Public Library Board reconvene in open session.

CARRIED

XI Chair's Remarks

The Chair expressed that security should be a priority at Idea Exchange to ensure staff and members have a safe and welcoming space to work and visit. On the behalf of the board, they also expressed gratitude to Jamie Kamula as her role of Acting CEO from mid-December to the beginning of February. The Chair also recognized his appreciation to Megan Lynn, Human Resources Manager, who assisted with the CEO recruitment process.

XII Location and Date of the Next Meeting

The next Regular Special Board meeting will be held on Wednesday, March 22nd, 2023 at 4:30 pm in Queen's Square Board Room.

XI Adjournment

23.15 Moved by Karen Wedekind to Adjourn at 7:05pm.

CARRIED