

IDEA EXCHANGE.

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

May 24, 2023

Regular Board Meeting at Queen's Square Library - In Person

Present:	Mr. Thomas Sandor (Chair)	Ms. Karen Wedekind
	Mr. Jose de Lima	Ms. Lara Banks
	Mr. Robert Oswald	Mr. Kirk Oliver
	Ms. Councillor Donna Reid	Ms. Janice Woynarski
	Ms. Sara Wilbur-Collins	Mr. Jose de Lima
Staff:	Ms. Chrissy Hodgins	Ms. Janelle McCabe
	Ms. Shannon Markle	

Minutes

I Acceptance of Agenda

23.32 Moved by Lara Banks, seconded by Jose de Lima that the agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Sara Wilbur-Collins joins the meeting at 4:38pm.

III Presentations

a) Accessibility for Ontarians with Disabilities Act AODA

Shannon Markle, Volunteer and Newcomer Services Coordinator, presented an overview and answered questions about the documentation and information volunteers, receive regarding Accessibility for Ontarians with Disabilities Act (AODA) prior to their volunteer interview with Idea Exchange and follow up training.

Shannon Markle left the meeting

b) CEO - First 100 Days

The CEO presented the Board on her 100 Day plan and learning so far, which reflected on her own goals, objectives and future strategic planning. A discussion about next steps was presented, which included supporting the completion of 2023 actions items and preparation for future plans and developments.

IV Consent Agenda Items

a) CEO's report

i) Correspondence

b) Financial reports

b) Gallery Report

d) Buzz Report

e) Location and date of next meeting: Queen's Square Boardroom, August 16, 2023 at 4:30pm

23.33 Moved by Kirk Oliver, seconded by Sara Wilbur-Collins that the items in the Consent Agenda are approved.

CARRIED

V Business Arising from Previous Minutes

a) Minutes of the Previous Meeting

Robert Oswald posited to the group whether or not the minutes from the previous meeting should be amended.

23.34 Moved by Robert Oswald, seconded by Janice Woynarski to amend the minutes of the April 26, 2023 Regular Board Meeting be revised.

DEFEATED

b) Board learning – survey results and discussion

The Board decided that from the survey results and discussions that the CEO is to report back at the August board meeting to discuss and proposed training ideas for the Board Members. This may include exploring possible speakers and revisiting board training documentation.

c) Strategic Planning Update

Building off their 100 Day plan presentation, the CEO updated the Board on the 2024-2027 Strategic Plan process.

VI New Business

a) WRCF withdrawal

23.35 Moved by Robert Oswald, seconded by Lara Banks that the Cambridge Public Library Board approve the annual draw of \$4,996 from each WRCF funds.

CARRIED

b) Power of attorney-brokerage

23.36 Moved by Kirk Oliver, seconded by Janice Woynarski that the Cambridge Public Library Board approves entering into a Power of Attorney for Customs and Export Forwarding Agent with Bay Brokerage Inc. and authorizes Chrissy Hodgins, Secretary/Treasurer to duly sign the Power of Attorney, and attest for and on behalf of the Board.

CARRIED

c) Policy review

23.37 Moved by Sara Wilbur-Collins, seconded by Lara Banks that the Cambridge Public Library Board approve the OHS, Accessibility, Harassment & Discrimination and Prevention of Workplace violence policy statements and policies.

CARRIED

23.38 Moved by Kirk Oliver, seconded by Karen Wedekind that the Cambridge Public Library Board approve the policy statement on Intellectual Freedom and Intellectual Rights of the Individual.

CARRIED

VII Chair's Remarks

The Chair thanked the CEO on her work, her growth and learning so far with Idea Exchange. The Chair then thanked the Board members for their active input and wished everyone a great summer break.

VIII Adjournment

23.39 Moved by Lara Banks to Adjourn at 6:48pm.

CARRIED