



CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

March 22, 2023

Regular Board Meeting at Queen's Square Library - In Person

Present: Mr. Thomas Sandor Ms. Karen Wedekind
Mr. Jose de Lima Ms. Lara Banks
Ms. Sara Wilbur-Collins Mr. Robert Oswald
Mr. Kirk Oliver Ms. Councillor Donna Reid
Ms. Janice Woynarski

Staff: Ms. Chrissy Hodgins Ms. Janelle McCabe
Ms. Ellen Lehman

Minutes

I Introductions and Welcome

The meeting was commenced by Thomas Sandor and called to order at 4:32pm.

II Acceptance of the Agenda

23.16 Moved by Lara Banks, seconded by Janice Woynarski that the agenda be accepted.

CARRIED

III Disclosure of Pecuniary Interest

IDEA|EXCHANGE.

There were no disclosures of pecuniary interest.

IV Presentations & Reports

a) Finance – Ellen Lehman, Director of Finance & Facilities

The reports were accepted for information.

23.17 Moved by Karen Wedekind, seconded by Kirk Oliver that the board accept the recommendation to allocate \$181,000 evenly to our rate stabilization and facilities capital reserve funds as a result of operating budget savings from the December 31, 2022 year end.

CARRIED

Ellen Lehman left the meeting.

b) Gallery – Alix Voz, Director, Gallery Director/Curator

The report was accepted for information.

Chrissy Hodgins presented on Ms Voz's behalf.

V Minutes of the February 22, 2023 Regular Meeting.

23.19 Moved by Lara Banks, seconded by Janice Woynarski that the minutes of the February 22, 2023 Regular Board Meeting be approved.

CARRIED

VI Business Arising from the Previous Minutes

a) Strategic Planning 2024-2027

The CEO presented various strategic planning facilitation approaches to the Board for their consideration. The CEO provided a high-level overview of possible costs, risks/benefits, scope and timelines of the options. The

recommended approach entails a Request for Proposals process to seek an external consultant to facilitate the planning process, with work to be completed in 2023 for Q1 2024 rollout.

23.20 Moved by Kirk Oliver, seconded by Councillor Donna Reid that the board approves the recommended approach to 2024-2027 strategic planning facilitation, scope and timelines.

CARRIED

b) In Camera – discussion of a legal matter

23.21 Moved by Lara Banks, seconded by Sara Wilbur-Collins that the Cambridge Public Library Board move in camera for a discussion of legal matters.

CARRIED

23.22 Moved by Robert Oswald, seconded by Jose de Lima that the Cambridge Public Library Board reconvene in open session.

CARRIED

VII New Business

a) Board appointed financial statement reviewer

Robert Oswald will no longer be the appointed financial statement reviewer and this role will now be appointed to Kirk Oliver.

VIII CEO's Report

The CEO's Report was received for information.

IX Buzz Report

The February report was received for information.

IDEA|EXCHANGE

X Chair's Remarks

The Chair first thanked the CEO on her work with the 100 Day plan and recognized this accomplishment. The Chair also mentioned how fantastic it was to see all the children and parents at the branches during March Break. The Chair thanked all the staff who planned and organized the March Break activities.

An encouragement was given by the Chair for all trustees to complete their OLS Governance 101 webinar.

XI Location and Date of the Next Meeting

The next Regular Board meeting will be held on Wednesday, April 26th, 2023 at 4:30 pm at Old Post Office Meeting Room, 3rd Floor, 12 Water St. S.

XII Adjournment

23.23 Moved by Kirk Oliver to Adjourn at 6:36 pm.

CARRIED