

# IDEA|EXCHANGE.

## CAMBRIDGE PUBLIC LIBRARY BOARD

### Regular Special Board Meeting Minutes – August 18, 2021

This meeting was conducted via Zoom.

#### Present:

Councillor Pam Wolf  
Ms. Amanda Maxwell  
Mr. Robert Oswald

Mr. Thomas Sandor  
Mr. Gary Price (Chair)

#### Regrets:

Ms. Janice Woynarski  
Ms. Karen Wedekind

Mr. David Pinnington  
Mr. Gord McSevney

#### Staff:

Ms. Helen Kelly  
Ms. Ellen Lehman

Ms. Karly Boileau

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#### Minutes

##### I Acceptance of Agenda

21.34 Moved by Councillor Pam Wolf, seconded by Thomas Sandor that the Agenda be accepted.

CARRIED

##### II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

##### III Minutes of the Previous Regular Special Meeting

21.35 Moved by Robert Oswald, seconded by Councillor Pam Wolf that the minutes of the June 23rd, 2021 Regular Special Board meeting be approved.

CARRIED

##### IV Financial Statements

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a) June 2021 Quarterly Financial Statement

The June quarterly 2021 financial statement was received for information. Staff reported that the cost containment plan was on track to meet the year end targeted savings.

b) 2022 – 2025 Operating Budget

The Board reviewed the draft budget prepared by staff as per direction from the City with a 2022 budget increase in line with the Bank of Canada Rate of Inflation of approximately 2%.

21.36 Moved by Thomas Sandor, seconded by Amanda Maxwell that the Cambridge Public Library Board approve the draft 2022 – 2025 Operating Budgets as tabled, for inclusion in the City of Cambridge's 2022 Operating Budget Call.

CARRIED

c) Ten Year Capital Budget

21.37 Moved by Councillor Pam Wolf, seconded by Thomas Sandor that the Cambridge Public Library Board approve the draft Ten Year Capital Budget as tabled, for inclusion in the City of Cambridge's 2022 Operating Budget Call.

CARRIED

d) Cambridge & North Dumfries June Quarterly Financial Statements

The Board reviewed the current financial statements and the returns realized over the past four years.

21.38 Moved by Thomas Sandor, seconded by Robert Oswald that the Cambridge Public Library Board approve an annual withdrawal from the Cambridge & North Dumfries Community Foundation Library and Gallery Funds starting in 2022 based on 4% of the past three year rolling average market value at June 30th.

CARRIED

The Board thanked Ms. Lehman for her excellent work preparing and presenting the detailed financial reports.

V CEO's Report

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## a) Reopening Update

The year to date service models were reviewed. The CEO reported that the province is currently in Step 3 of Ontario's Roadmap to Reopening and has paused moving out of Step 3 indefinitely.

## b) Old Post Office Makerspace Report

The staff report on the Makerspace relocation was reviewed. The CEO highlighted the plan's many benefits including expanding the square footage of the Makerspace by 30% to accommodate more users in the space and to allow for future expansion of activities.

21.39 Moved by Thomas Sandor, seconded by Robert Oswald that the Cambridge Public Library Board approve the Makerspace relocation from the third floor to the first floor of the Old Post Office.

CARRIED

Councillor Pam Wolf left the meeting. Ellen Lehman left the meeting.

## VI Idea Exchange Buzz Reports

The June and July reports were received for information.

## VII Chair's Remarks

The Chair thanked the Board members for attending the special summer budget meeting.

## VIII Location and Date of Next Meeting

The next regular Special Board meeting will be held on Wednesday, September 22nd, 2021, location to be determined.

## IX Adjournment

21.40 Moved by Amanda Maxwell to adjourn.

CARRIED