

# IDEA|EXCHANGE.

## CAMBRIDGE PUBLIC LIBRARY BOARD

### Regular Special Board Meeting Minutes – October 27, 2021

This meeting was conducted via Zoom.

Present:

Councillor Pam Wolf  
Ms. Janice Woynarski  
Mr. Robert Oswald  
Ms. Karen Wedekind  
Ms. Amanda Maxwell

Mr. Thomas Sandor  
Mr. Gary Price (Chair)  
Mr. David Pinnington  
Mr. Gord McSevney

Staff:

Ms. Helen Kelly

Ms. Marcie Bronson

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#### Minutes

I Acceptance of Agenda

21.47 Moved by Thomas Sandor, seconded by Gord McSevney that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Special Meeting

21.48 Moved by Councillor Pam Wolf, seconded by Karen Wedekind that the minutes of the September 22nd, 2021 Regular Special Board meeting be approved.

CARRIED

Amanda Maxwell and Janice Woynarski joined the meeting.

IV Cambridge Art Galleries Update

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Gallery Director/Curator Marcie Bronson was pleased to report that the consultants conducted a site visit to Queen's Square on October 20th to begin the Feasibility Study related to the Haydn Davies sculpture.

The Gallery Director/Curator reported that the Cambridge Poppy Project Committee had collected over 33,000 knitted and crocheted poppies for the public art exhibition to be installed at multiple sites throughout Cambridge starting on October 28th. It will be an amazing display in our community leading up to Remembrance Day and we are grateful to have been a part of this impactful and poignant initiative.

## V Financial Reports

### a) Third Quarter Financial Report

The financial report was received for information.

### b) 2022 Operating Budget Update

The CEO reported that the City will release the budget to the public on November 17. Public delegations will be heard on November 25. Following the Budget Committee of Council public meetings on November 30 and December 2, City Council will approve the budget on December 7 if all discussions and deliberations are completed.

### c) Electronic Transfer Payment Approval

21.49 Moved by Gord McSevney, seconded by Karen Wedekind that the Cambridge Public Library Board authorize wire transfer capability with the TD Bank including the Fixed Template solution.

CARRIED

### d) Audited Financial Statements Change in Policy

The report was received for information.

### e) Cambridge & North Dumfries Community Foundation (CND CF) Third Quarter Reports

The third quarter reports were received for information. The CEO was asked to provide details on the composition of the CND CF investment portfolios and report back at the November Board meeting.

## VI CEO's Report

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## a) Third Quarter Statistics

The third quarter statistics were reviewed. The CEO was pleased to report that there was a 23% increase in electronic/physical checkouts and a 22% increase in holds placed year to date over the previous year. The promotion of the online membership option had also resulted in over 1,000 new online memberships to date.

## b) South East Galt

The CEO reported that the process to hire a project management firm to coordinate the design and construction of the Joint Use Campus in South East Galt was well underway. It is expected that the successful firm will be in place by the end of November.

## VII New Business

### a) Naloxone Kits

With the City planning to implement a supply of Naloxone kits at publicly accessible, city-owned buildings that have defibrillators, staff reviewed the kits currently available at three Idea Exchange locations. All kits are up to date and will be refreshed as required at the locations that currently have them.

## VIII In Camera Discussion of a Legal Matter

20.50 Moved by Janice Woynarski, seconded by Thomas Sandor that the Cambridge Public Library Board move in camera for discussion of a legal matter.

CARRIED

20.51 Moved by David Pinnigton, seconded by Janice Woynarski that the Cambridge Public Library Board reconvene in open session.

CARRIED

## IX Idea Exchange August Buzz Report

The September report was received for information.

## X Chair's Remarks

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a) Ontario Library Service (OLS) Virtual Fall Board Assemblies

The Chair invited the Board members to attend either upcoming virtual OLS Board Assembly Meeting on Thursday, November 18th or Saturday, November 20th.

XI Location and Date of Next Meeting

The next regular Special Board meeting will be held on Wednesday, November 24th, 2021, via Zoom.

XII Adjournment

21.52 Moved by David Pinnington to adjourn.

CARRIED