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CAMBRIDGE PUBLIC LIBRARY BOARD

Regular Special Board Meeting Minutes – March 23, 2022

This meeting was conducted via Zoom.

Present:

Mr. Gord McSevney
Ms. Janice Woynarski
Ms. Amanda Maxwell
Ms. Karen Wedekind
Mr. Robert Oswald

Mr. Thomas Sandor
Mr. Gary Price (Chair)
Mr. David Pinnington
Councillor Pam Wolf

Staff:

Ms. Helen Kelly
Ms. Ellen Lehman

Ms. Karly Boileau

Minutes

I Acceptance of Agenda

22.10 Moved by David Pinnington, seconded by Janice Woynarski that the Agenda be amended to add Item 5(b), 2021 Year End Transfer.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Special Meeting

22.11 Moved by Thomas Sandor, seconded by Karen Wedekind that the minutes of the February 23rd, 2022, Regular Special Board meeting be approved.

CARRIED

IV Gallery Report

The CEO reported that new in-person art exhibitions were proceeding with the reopening of Ontario. Lyla Rye's Illusion's Obstacles opened at Queen's Square on March 21st and Tracey-Mae Chambers' #HopeAndHealingCanada will opening at Preston on April 11th. The

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Board members were sorry to learn that Gallery Director/Curator, Marcie Bronson, was leaving the organization and they expressed their best wishes for her future endeavours.

V Financial Reports

a) 2021 Year End Operating Report

Ellen Lehman, Director of Finance & Facilities, reviewed the details of the 2021 Year End Operating Report. The report was received for information.

b) 2021 Year End Transfer

22.12 Moved by David Pinnington, seconded by Gord McSevney that the Cambridge Public Library Board approve a transfer to the Material Reserve in the amount of \$259,000 as a result of operating budget savings from the December 31, 2021 year end.

CARRIED

c) Draft Year End Statement of Operations & Statement of Financial Position

The Board reviewed the draft statements and received them for information. The Board thanked Ms. Lehman for her excellent work preparing all the financial reports.

d) Capital Projects Update

The Capital Projects Update was received for information.

Ellen Lehman left the meeting.

VI Business Arising from the Previous Minutes

a) Board Legacy Committee Report

Robert Oswald reported on the committee's work and invited comments and edits from Board members over the next month. The Board Legacy Document will be an agenda item at the April Board meeting for full Board approval.

The CEO will contact the Focus for Ethnic Women organization and report back to the Board on the opportunities for Board internship(s) in the fall.

VII CEO's Report

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a) COVID-19 Vaccine Policy & Program

22.13 Moved by Janice Woynarski, seconded by Thomas Sandor that the Cambridge Public Library Board amend the COVID-19 Vaccine Policy on or about the same day that the City of Cambridge COVID-19 Vaccine Policy is amended.

CARRIED

VIII New Business

a) 4 Seasons of Reconciliation Training

The online 4 Seasons of Reconciliation Training opportunity was discussed.

Thomas Sandor will participate in the training and report back to the Board with recommendations.

IX Idea Exchange Buzz Report – February 2022

The report was received for information.

X In Camera Discussion of Legal Matter(s)

22.14 Moved by Amanda Maxwell, seconded by Thomas Sandor that the Cambridge Public Library Board move in camera for a discussion of legal matter(s).

CARRIED

22.15 Moved by Councillor Pam Wolf, seconded by Gord McSevney that the Cambridge Public Library Board reconvene in open session.

CARRIED

XI Chair's Remarks

The Chair invited the Board members to attend the in-person Volunteer Appreciation event to be held on Friday, April 29th at 7:00 pm at the Old Post Office. Board members were asked to RSVP to the CEO by Thursday, April 14th.

XII Location and Date of Next Meeting

The next regular Special Board meeting will be held on Wednesday, April 27th, 2022. The meeting will be in-person or via Zoom as determined by health protocols in Waterloo Region.

XIII Adjournment

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22.16 Moved by David Pinnington to adjourn.

CARRIED