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CAMBRIDGE PUBLIC LIBRARY BOARD

Regular Special Board Meeting Minutes – August 17, 2022

This meeting was conducted via Zoom.

Present:

Mr. Thomas Sandor
Mr. Gord McSevney
Ms. Janice Woynarski
Ms. Amanda Maxwell

Ms. Karen Wedekind
Mr. Robert Oswald
Mr. Gary Price (Chair)

Regrets:

Councillor Pam Wolf

Mr. David Pinnington

Staff:

Ms. Alix Voz
Ms. Ellen Lehman

Ms. Janelle McCabe
Ms. Helen Kelly

Minutes

I Acceptance of Agenda

22.43 Moved by Thomas Sandor, seconded by Amanda Maxwell that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Minutes of the Previous Meeting

22.44 Moved by Amanda Maxwell, seconded by Robert Oswald that the minutes of the June 20th, 2022 Special Board meeting be approved.

CARRIED

IV Business Arising from the Previous Minutes

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- a) Preston Library Exterior Building Envelope Renovation & Accessibility Improvements

22.45 Moved by Thomas Sandor, seconded by Amanda Maxwell that the Cambridge Public Library Board endorse the 4% serpentine sloped walkway option for the accessible improvements to the Preston Library entrance.

CARRIED

V Gallery Update

The Board welcomed the new Gallery Director/Curator, Alix Voz. The Director/Curator reported on the successful installation of Fibreworks 2022, now in its 19th year at Cambridge Art Galleries. With over 250 submissions received by the jury, this group exhibition remains popular and has played a critical role in the development of the gallery's permanent collection of contemporary Canadian fibre art.

Alix Voz left the meeting.

VI Financial Statements – Ellen Lehman, Finance & Facilities Director

- a) June Quarterly Financial Statements

The June quarterly 2022 financial statement was received for information.

Janice Woynarski joined the meeting.

- b) 2023-2026 Operating Budget

22.46 Moved by Janice Woynarski, seconded by Amanda Maxwell that the Cambridge Public Library Board approve the draft 2023 – 2026 Operating Budgets as tabled, for submission to the City's Corporate Leadership Team.

CARRIED

- c) Ten Year Capital Budget

22.47 Moved by Karen Wedekind, seconded by Thomas Sandor that the Cambridge Public Library Board approve the Ten Year Capital Budget as tabled, for the inclusion in the City of Cambridge's 2023 Capital Budget.

CARRIED

The Board thanked Ms. Lehman for her excellent work preparing and presenting all the detailed financial reports.

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d) Cambridge & North Dumfries June Quarterly Financial Statements

The statements were received for information.

e) Changes to Reserves

The Board provided feedback for wording clarifications on the Library's portion of the draft City of Cambridge's Reserves and Reserve Funds Policy.

Ellen Lehman left the meeting.

VII Board Legacy Committee – Robert Oswald & David Pinnington

a) Recruitment of New Board Members for the 2023 – 2026 Term

The Board reviewed two recruitment brochure options and selected one for distribution to interested individuals. The City will be accepting applications to the Idea Exchange Board in September and October.

VIII CEO Report

a) Quarterly Statistics Report and Programming Highlights

The CEO shared programming highlights from the first half of the year and noted that with COVID restrictions eased in the second quarter, a hybrid model of in-person and virtual programming was successfully rolled out. Families were very appreciative of the opportunity to connect in-person again.

b) Southeast Galt Library Update

The CEO reported that at the August 9th City Council meeting, Council approved the contract for architectural services relating to the Southeast Galt project. MacLennan Jaunkalns Miller Architects (MJMA) was awarded the design contract for the Recreation Complex and Library with the Concept Design expected to be completed early in 2023.

c) Ontario Library Service Online Conference

The Board members were invited to attend an evening of sessions related to board governance on **Wednesday, September 21, 2022**. The Board thanked Thomas Sandor for presenting both at this conference and the following day at the library staff virtual conference.

IX Idea Exchange Buzz Reports for May, June & July

The May, June and July reports were received for information.

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X Chair's Remarks

a) Old Post Office, Governor General's Award for Architecture

The Chair reported that the Old Post Office was one of 12 buildings across Canada to receive a 2022 Governor General's Medal in Architecture. The Board requested that an awards list be posted at the Old Post Office so that visitors are aware of the many architectural awards the building has garnered.

XI Location and Date of the Next Meeting

The next Regular Special Board meeting will be held on Wednesday, September 28th, 2022 via Zoom.

XII Adjournment

22.48 Moved by Janice Woynarski to Adjourn.

CARRIED