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CAMBRIDGE PUBLIC LIBRARY BOARD

Regular Special Board Meeting Minutes – September 28, 2022

This meeting was conducted via Zoom.

Present:

Mr. Thomas Sandor	Councillor Pam Wolf
Mr. Gord McSevney	Mr. Robert Oswald
Ms. Janice Woynarski	Mr. Gary Price (Chair)
Ms. Amanda Maxwell	Mr. David Pinnington

Regrets:

Ms. Karen Wedekind

Staff:

Ms. Alix Voz	Ms. Janelle McCabe
Ms. Andrea Siemens	Ms. Helen Kelly
Ms. Jamie Griffis	

Minutes

I Acceptance of Agenda

22.49 Moved by Thomas Sandor, seconded by Gord McSevney that the Agenda be accepted.

CARRIED

II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Amanda Maxwell joined the meeting

III Minutes of the Previous Meeting

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22.50 Moved by Thomas Sandor, seconded by Robert Oswald that the minutes of the August 17th, 2022 Regular Special Board meeting be approved.

CARRIED

IV Summer Reading Club Presentation – Jaime Griffis, Director of Programming & Promotion & Andrea Siemens, Youth Services Manager

Staff reported that the 2022 Children’s Summer Reading Club was highly successful and exceeded expectations. A hybrid model of in-person and online book reporting was offered for children with the in-person reporting proving very popular due to a pent up demand by families to be in library spaces again. The Adult Reading Club was also very successful with an increase in program participants over the previous year. The Board thanked the staff for their hard work and for providing outstanding service to the members.

Jaime Griffis and Andrea Siemens left the meeting.

V Gallery Report - Alix Voz, Gallery Director/Curator

Gallery Director/Curator Alix Voz reviewed her report. As requested at the April Board meeting, an inventory of the Gallery’s Permanent Art Collection and Public Art Commissions was presented. The Gallery Director/Curator highlighted the maintenance and staff oversight of the artworks in the collection. The Board members were invited to the in-person opening reception of the new art exhibition at Preston on Thursday, September 29.

Alix Voz left the meeting.

VI Financial Items

a) Monthly Financial Statement

The monthly financial statement was received for information.

b) Changes to Reserves

The CEO confirmed that the wording changes previously discussed by the Board for inclusion in the City’s new Reserves and Reserve Fund Policy were in place. The Policy will be included in the agenda items for Council approval at the December 13th City Council meeting.

c) Library Capital Project A/00869-40

22.51 Moved by Councillor Pam Wolf, seconded by David Pinnington that the Cambridge Public Library Board approve allocating \$8,400 from the Library Facility Maintenance

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Reserve towards capital project A/00869-40 Library Rooftop HVAC Replacement Queen's Square.

CARRIED

VII Board Legacy Committee – Robert Oswald & David Pinnington

a) Recruitment of New Board Members

The Committee reported that applications to the Library Board are being accepted by the City until October 31st.

VIII CEO Report

a) Southeast Galt Library Update

The CEO updated the Board on the preliminary site plans for the new facility. More information will be shared at the October Board meeting.

IX Idea Exchange August Buzz Report

The August report was received for information.

X In Camera Discussion

22.52 Moved by Thomas Sandor, seconded by David Pinnington that the Cambridge Public Library Board move in camera for a discussion of legal matters and personal matters about an identifiable individual.

CARRIED

a) Legal matter(s)

b) Personal matters about an Identifiable Individual

22.54 Moved by David Pinnington, seconded by Janice Woynarski that the Cambridge Public Library Board reconvene in open session.

CARRIED

XI XI Chair's Remarks

The Chair announced that the CEO would be retiring at the end of the year. On behalf of the Board, he thanked the CEO for her service and wished her well in retirement.

On behalf of the Board of Trustees, the Chair thanked Councillor Pam Wolf for her service on the Board for the past eight years. As a tireless advocate for library services and a champion

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of the Old Post Office project, Councillor Wolf will be missed by all. The Chair wished her well in her future endeavours.

XII Location and Date of the Next Meeting

The next Regular Special Board meeting will be held on Wednesday, October 26th, 2022 via Zoom.

XIII Adjournment

22.55 Moved by Councillor Pam Wolf to Adjourn.

CARRIED