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CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes – December 14, 2022

Regular Special Board Meeting at Queen’s Square Library

Present:

Mr. Thomas Sandor
Mr. David Pinnington
Ms. Janice Woynarski
Ms. Amanda Maxwell

Ms. Karen Wedekind
Mr. Robert Oswald
Mr. Gary Price (Chair)

Regrets:

Councillor Pam Wolf

Mr. Gord McSevney

2023 Incoming Board Members in attendance:

Mr. Jose de Lima
Mr. Kirk Oliver

Ms. Lara Banks
Ms. Sara Wilbur-Collins

Staff:

Ms. Alix Voz
Ms. Ellen Lehman

Ms. Jamie Kamula
Ms. Helen Kelly

Minutes

I Welcome Incoming Board Members, Acting CEO & Staff

II Acceptance of Agenda

22.84 Moved by Amanda Maxwell, seconded by David Pinnington that the Agenda be accepted.

CARRIED

III Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

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IV Minutes of the Previous Meeting

22.85 Moved by Tom Sandor, seconded by Karen Wedekind that the minutes of the November 23, 2022 Special Board meeting be approved.

CARRIED

V Business Arising from the Previous Minutes

a) Draft 2023 Library Board Meeting Schedule

The CEO provided a draft schedule of ten meeting dates for 2023.

Mr. Tom Sandor reported that he may have a conflict with OLA meeting dates and Board Meetings. Tom will clarify dates with OLA and send to Ms. Jamie Kamula.

Dates and times for the 2023 Library Board Meeting Schedule will be finalized at the inaugural meeting of the Board on Wednesday, January 25, 4:30 pm.

VI Idea Exchange Buzz Report for November 2022

The November report was received for information.

VII New Business

a) Investment Policy Review

Ms. Ellen Lehman provided a review of the amendments made to the Investment Policy. This is to be posted on the website once approved.

22.86 Moved by Tom Sandor, seconded by Janice Woynarski that the Cambridge Public Library Board approve the amended Investment Policy as tabled.

CARRIED

b) Governance Fundamentals Ontario Library Service Training

The CEO gave an overview of the governance role of the Library Board and the authority and responsibilities of the Board.

Mr. Robert Oswald and Mr. David Pinnington will be providing onboarding training to the new board members.

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c) The Role of the Board Chair Ontario Library Service Training

The Chair and former Board Chairs provided an overview of the Board Chair's role and responsibilities.

d) Nominating Committee for the Board Executive Committee & Gallery Advisory Committee of the Board positions.

The CEO reviewed the open positions available on the Board Executive which include: Board Chair, Vice Chair(s), Fundraising Chair (optional), and two open positions on the Gallery Advisory Committee. These positions are for a two-year period.

Ms. Janice Woynarski and Ms. Karen Wedekind were selected as the nominating committee members for the Board Executive.

Mr. Sandor asked about the procedure for appointing the Secretary/Treasurer position to the Acting CEO and then transferring the position to the newly appointed CEO. Ms. Kamula will investigate and provide further clarification at the inaugural meeting.

VIII CEO's Report

a) Thank You Current Board Members

The CEO thanked each of the current board members with a special presentation and thanked the outgoing board members for their valuable service during their terms.

The CEO then presented The Chair with a gift and thanked him for his many years of service on the Library Board.

IX Chair's Remarks

a) Thank You to the Retiring CEO

The Chair thanked Ms. Helen Kelly for her tenure as CEO and the excellence she brought to the position.

X Location and Date of the Next Meeting

The next Regular Special Board meeting will be held on Wednesday, January 25th, 2023 at 4:30 pm. Location TBD

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XI Adjournment

22.87 Moved by Tom Sandor to Adjourn.

CARRIED